No. 1598 / F. 12(3)/RSTI/NEZ/96 Dated, A.D. Nagar the 1st August, 2014

TENDER NOTICE

The undersigned on behalf of the Governor of Tripura invites sealed tender from the Manufacturers/ Authorized Marketing Agents/ Authorized AMC service provider for maintenance of computer and computer accessories.

The detailed specifications of the equipments and quantity are given in the category wise Tender Forms with and the terms and conditions can be obtained from the office of the undersigned in person on any working day during office hours or can be seen in the website. Tender form can also be downloaded from the website www.tripura.nic.in

The tender form should be submitted to the office of undersigned upto 3.00 p.m by 19.08.2014 and will be opened on the same day at 4.00 p.m if possible in presence of the tenderers who may like to remain present at that time. The tender process may be cancelled at the discretion of the authority.

(D. SANGMA)
Principal,
Regional Survey Training Institute
A.D Nagar, Agartala

Detailed postal address:-
Principal
Regional Survey Training Institute
Arundahtinagar, Agartala, Tripura.
PIN: 799003
GOVERNMENT OF TRIPURA
REGIONAL SURVEY TRAINING INSTITUTE
ARUNDHUTINAGAR, AGARTALA

TENDER FORM

AMC OF COMPUTER AND ACCESSORIES

No. F.12(3)RSTI/NEZ/96/1597 Dated, Agartala 07/08/2014

Last date for submission of tender up-to 3:00 P.M. on -19/08/2014
NOTICE INVITING TENDER FOR AMC COMPUTER AND OTHER ACCESSORIES

Rates in sealed cover are invited from reputed authorized distributors/dealers/AMC Provider for maintenance of branded Computer & other allied items for Regional Survey Training Institute, Arundhutinagar, Agartala Government of Tripura, Agartala.

Details of items along with specifications are mentioned at Annexure-A and the Terms & conditions are indicated at Annexure-C.

Tender papers can be obtained from the Nazarat Section of the Regional Survey Training Institute, A.D.Nagar, Government of Tripura, Agartala on all working days during office hours up to 3.00 PM. Tender shall be submitted along with all relevant documents in sealed tender box to be kept in the chamber of the Principal, Regional Survey Training Institute, Arundhutinagar, Agartala from 11.00 AM to 3.00PM during office hours up to 19/08/2014 on any working days. The tender will be opened after 4.00 PM on 19/08/2014 itself, if possible, by the Principal, Regional Survey Training Institute, government of Tripura Arundhutinagar, Agartala the tendered or their authorized representatives may remain present at the time of opening of tender(s). Tender sent by registered post/speed post received after 3.00 PM on 19/08/2014 shall not be entertained. Any tender received beyond the date and time, as mentioned above, shall be summarily rejected.

Tender shall be filled in legibly without overwriting, sealed in two separate covers as under: - Cover No1 Sealed separately and super-scribed on it "Cover-1" with Red Ink.

Cover No 2-Sealed separately and super-scribed on it "cover -2" with Red Ink.

Both Cover 1 and Cover 2 are to be sealed in a big cover and super scribed as "Tender for Computer and Computer Items".

Contd/......P/2
Cover No–1

Following documents should be submitted with the tender (otherwise tender will be liable for rejection)

i) Copy of valid Trade License / Certificate of the Firm;

ii) A copy of certificate as authorized Dealer/Distributor/Supplier/AMC Provider

iii) The tender shall deposit security money of Rs.10,000/- (Rupees ten thousands) only by pay order or Demand Draft [DD] in favour of Principal, Regional Survey Training Institute, Government of Tripura Arundhutinagar, Agartala Along with the tender.

IV) Up-to date Income Tax and Sale Tax/ VAT clearance certificate etc.

v) Copy of AMC executed for any Government Department/PSU.

VI) Experience Certificate for providing AMC of computer & peripherals to any Govt. Department/PSUs of the State/ Central Government during last one to five years, for this purpose the Firm shall have to give copy of order executed.

Cover no-2- Financial Bid

i) Cover No. 2- Financial Bid shall not be opened if eligibility criteria as required Under cover No.1 are not completely fulfilled.

ii) The Vendor should quote rates in all items.

iii) Rate should be quoted in figures and words and typed neatly on white paper. Any overwriting of rate shall make the concerned tender liable for rejection

iv) Rates should be inclusive of all taxes and cost for delivery /commissioning at site.

(D.SANGMA)
PRINCIPAL
REGIONAL SURVEY TRAINING INSTITUTE
ARUNDHUTINAGAR, AGARTALA
1. The tender should be sealed and addressed to the Principal, Regional Survey Training Institute, Arundhutinagar, Agartala of as prescribed under terms of tender notice.

2. The tender should be filled in legibly and sealed in a cover as prescribed in the terms for tenders.

3. Incomplete, misleading or vague tender forms are likely to be rejected.

4. Tenderer shall have to keep his offer open for the next 12 (twelve) months from the date of submitting the tender. The rates once approved shall not be increased for any reason or under any circumstances such as variation of exchange rates or increase in cost of product or increase in transportation etc.

No claim will be entertained for revision to a higher quantity slab, higher production / clearance slab of excise levy although payable by the manufacturer. The Principal, Regional Survey Training Institute, Arundhutinagar, Agartala may accept revision in price only in the event of any revision to the basic rate of excise duty, as applicable on the date of agreement, effected by the Govt. of India. A certificate regarding deposit of enhanced excise levy shall have to be furnished by the manufacturer / supplier.

5. Successful tenderers shall execute an agreement within 15 days from the date to receipt of acceptance of rates and shall have to deposit a security of 5% of the cost of the AMC to be valid for the entire period of contract in the form of Fixed Deposit or Call Deposit-Receipt of any Nationalized Bank in favour of the Principal, Regional Survey Training Institute, Arundhutinagar, Agartala, Bank guarantee will not be accepted. In no case the security deposit will be refunded before the completion of AMC terms.

6. Tender should be dispatched in such a way so as to reach the Office of the Principal, Regional Survey Training Institute, Arundhutinagar, Agartala by 3:00 P.M. on 19/08/2014 and will be opened at 4.00 P.M. in same day in the presence of the tenders or their duly authorized agents who might wish to be present. Tenders received after the due date and time will not be accepted under any circumstances irrespective of means of dispatch and delivery.

7. The date of opening of the tenders may be postponed by the Principal, Regional Survey Training Institute, Arundhutinagar, Agartala if necessary, and there will be no obligation on his part to give any reason for such postponement. He will in such cases intimate the tenders either individually or by a public notice of the new date to enable the interested parties to attend the opening of the tenders.

8. Every tender must be accompanied by an Earnest Money of Rs- 10,000/- (Rupees Ten thousand) only pledged in the form of fixed deposit, call deposit receipt of DD of any Nationalized Bank in the favour of the Principal, Regional Survey Training Institute, Arundhutinagar, Agartala otherwise tender shall be rejected. Government of India undertaking shall have to submit proof (Govt. of India Circular) of exemption from submission of earnest Money deposit.
09. The tenderers should furnish the names and addresses of the other AMC clients.
10. Every tender must be accompanied by a certified copy of the latest Income Tax and Sales Tax Clearance Certificate by an authority as prescribed under terms of Tender.
11. Principal, Regional Survey Training Institute, Arundhutinagar, Agartala, shall have absolute right to cancel or to change the quantity at any time.
12. In the event of a tender withdrawing his tender within period of its validity entire earnest money and any other deposit made by him along with the tender submitted shall be forfeited.
13. Spare parts for maintenance of computer should be new. Second hand, rebuilt or renovated equipments shall not be accepted. An affirmation to this effect will have to be made on the tender form.
14. Rates will be inclusive of all taxes. Minimum quoted rate shall be settled considering the rate inclusive of all spare parts.
15. The Principal, Regional Survey Training Institute, Arundhutinagar, Agartala is not bound to accept the lowest or any tender and reserves the right to accept any tender in whole or in part and shall have the right to accept or reject any tender without assigning any reason.
16. Tender which do not comply with the conditions of the tender fully or partly are liable for rejection without any consideration and without assigning any reason.
17. The submission of a tender shall be deemed to be an acceptance by the tenderer of all the terms and conditions provided in the tender form and no counter terms will be accepted. Any conditions given by the tenderer shall be deemed to have withdrawn.
18. The tender offers should be quoted only in the tender form supplied by this office or form downloaded from our website.
19. No advance payment will be made.
20. Tender which does not comply with any of the conditions is liable to rejection.
21. VAT/IT/ Service tax shall be deducted at source wherever applicable. Any exemption will be given only on the directive of Commercial Tax Department authorities and the same will have to be obtained by the supplier.

(i) The Procedure for ascertaining of rate declared in Tender Form will be followed as under:
   The rates of selling items shown in the Tender those who belongs to another State, Registered under VAT, will be accepted inclusive of VAT in comparison to the rates shown by the tenderer belongs to Tripura State.

(ii) The offered base rate of equipments shall be compared with the price list to assess the real cost of the article. In case of higher prices the offer may be cancelled.

[Signature] 
Principal, Regional Survey Training Institute, Arundhutinagar, Agartala
22. The terms and conditions laid down in (Agreement form) shall be also treated as terms and conditions of the tender, Principal Regional Survey Training Institute, A.D nagar Agartala can act upon them if desire.

(D.SANGMA)
PRINCIPAL
REGIONAL SURVEY TRAINING INSTITUTE
ARUNDHUTINAGAR, AGARTALA

ANNEXURE-A

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Item Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Brand/Model</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Server with CRT Monitor</td>
<td>03</td>
<td></td>
<td>HCL</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Desktop Computer</td>
<td>20</td>
<td></td>
<td>HCL</td>
<td>08(eight)nos are using in DLRS HQ vide order no=128-129 dt 25.07/2009 &amp; No.1045/F.12(3)RSTI. NEZ/96 dt, 17/11/11</td>
</tr>
<tr>
<td>03</td>
<td>Scanner (A0 Size)</td>
<td>02</td>
<td></td>
<td>HP designjet 4500</td>
<td>01(one) is using DLRS HQ vide no,F.6(402)-DSLR/DE/2008/887 dt 2/2/2012</td>
</tr>
<tr>
<td>04</td>
<td>Plotter (A0 Size)</td>
<td>02</td>
<td></td>
<td>HP designjet 4000</td>
<td>01(one) is using DLRS HQ vide no,F.6(402)-DSLR/DE/2008/887 dt 2/2/2012</td>
</tr>
<tr>
<td>05</td>
<td>UPS 2. KVA (INCLUDING 64 BATTERY)</td>
<td>08</td>
<td></td>
<td>Numeric digital HP 2000</td>
<td></td>
</tr>
</tbody>
</table>

Specification given in Annexure-A is complied.
<table>
<thead>
<tr>
<th>Item</th>
<th>Configuration</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SERVER</strong></td>
<td>Intel Xeon (Quad Core) E5130 DDR2-533 SA Raid Controller having 128 MB buffer memory with battery backup and supporting RAID 0, 1, 5 LAN (10/100/1000) Ethernet controller, DVDROM Drive 17&quot; SVGS colour monitor 140 keys keyboard OEM optical mouse with Redundant Hot Swap Power Supply. Preloaded SW wins 2003.</td>
<td></td>
</tr>
<tr>
<td>Desktop</td>
<td>Intel Core2Duo E4600(2.4 GHz Speed, 2MB-L2 Cache 800 MHz FSB) Intel 3 Series OEM Mother board, 2GB 667 MHz DDR 160GB GB 7200 RPM ATA HDD, TCO-03 Certified 17&quot; TFT Colour Monitor, DVD Rom, 10/100/1000 Ethernet with Remote booting facility Keyboard and optical mouse with pad. Preloaded Windows XP Professional along with recovery CD.</td>
<td></td>
</tr>
<tr>
<td>Computer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Printer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scanner</td>
<td>A0 Size, HP Scan jet –4500, 42 inch, 1 GB Memory, 40 GB HDD, 2400x1200 dpi.</td>
<td></td>
</tr>
<tr>
<td>Plotter</td>
<td>A0 Size, HP designjet, 44 inch, 256 Memory, 2400x1200 dpi.</td>
<td></td>
</tr>
<tr>
<td>UPS 2.0 KVA</td>
<td>On-Line with isolation transformer suitable for single phase AC input &amp; single phase AC output. Floor Mounted Type. Rating 10.0 KVA. Indicative Backup 30 Minutes</td>
<td></td>
</tr>
</tbody>
</table>