

NO.F. 4(46)-RCC/2015
Government of Tripura
Revenue Department
(L. R. CELL)

01-07-16
Dated, Agartala, 25th June, 2016

Notification

With a view to simplify procedure and to make administrative systems more citizens centric, GA (AR) Department have, vide Memorandum No.F. 13(15)-GA (AR)/11/1910 dated 24th September 2015 conveyed the decision to accept self attestation in lieu of attestation by gazetted officers. Accordingly, following services of Revenue Department shall be covered under self attestation mode with effect from 1st July, 2016.

Sl. No	Name of service/ Certificates	Documents which would be accepted in self attestation Mode for the service mentioned in Column-2	Conditions
1	2	3	4
1	Income Certificate	1) Ration Card 2) PRTC of Tripura 3) ID proof 4) DDO Certificate	Original to be shown at the time of verification.
2	Survival Certificate	1) Death Certificate 2) Ration Card or ROR proof 3) Affidavit	-do-
3	Distance Certificate	1) PRTC of Tripura 2) Ration Card	-do-
4	Land valuation Certificate.	1) PRTC of Tripura 2) ROR proof	-do-
5	Marriage Certificate.	1) Indian Citizenship proof 2) ID proof (Photo) 3) Marriage proof (Affidavit)	-do-


6	Permanent Resident Certificate (PRTC)	Tripura	1) Birth proof & Age proof 2) Residency proof of Applicant 3) Residency proof of Guardian 4) Proof of employment with Govt. of Tripura 5) Employer Certificate 6) Residency proof of Applicant's spouse.	-do-
---	---------------------------------------	---------	---	------

2. The persons seeking service as mentioned above may submit their applications along with self attested documents.

3. While submitting documents in self attestation mode, the applicants shall also give an undertaking in the Self Declaration Form (as shown below). The applicants shall clearly mention his / her name in full along with signature and dates while self attesting the documents. The list of documents which are self attested shall be clearly mentioned in Self Declaration Form.

4. It may be noted that in case it is established that any applicant gives false declaration or gives false information in the declaration or tampers with the information in the document which is self attested, he / she shall be liable for action as per law. Further, if information furnished under self attestation is proved to be false, the benefit accrued or service derived, on strength of such declaration, shall be summarily cancelled or withdrawn/ forfeited as the case may be.

5. It is also mentioned that in case any applicant submits forms/ documents which are attested by gazetted officers, that same shall also be accepted as per previous practice till further orders in this regards.


 22/11/16
 Secretary to the
 Government of Tripura,
 Revenue Department

Copy to:

The Director, Government Press, A.D. Nagar with request to publish the above Notification in the official Gazette and to supply 50 copies of the said publication.

Copy also to :

1. The DM & Collector, West, Agartala / South, Belonia / Gomati, Udaipur / Sepahijala, Bishramganj / Khowai, Khowai / Dhalai, Ambassa / Unakoti, Kailashahar / North, Dharmanagar.
2. The Director, IT, Government of Tripura, Agartala with a request to upload the notification in the web-site
3. The Joint Secretary, General Administration (AR) Department, Agartala.
4. The Sub- Divisional Magistrate-----
5. Guard File

Self-declaration Form

I
Son/Daughter of shri..... age.....
Years resident of..... in the District
of..... Tripura do hereby declare that the
information given by me in the enclosed documents (as per list below) is true to the best of my
knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if
the information given by me is proved false/ not true any point of time, I will be liable to ace
punishment as per any provision of Law for the time being in force as well as the benefit availed of
by me or the benefit accrued to me shall be summarily cancelled.

List of Documents in respect of which this declaration is made is a below:-

(i)

(ii)

(iii)

Signature of the Applicant.

Date:-

Place:-