

**Government of Tripura  
Revenue Department**

No. F. 10(32)/-REV/11/P.V

Dated, Agartala, the 8th November, 2013.

**NOTIFICATION**

In exercise of the powers conferred by proviso to Article-309 of the Constitution of India and in supersession of the existing recruitment rules for the post mentioned herein, the Governor hereby makes the following rules regulating the method of recruitment to the post of **Amin (Gr-C, Non-Gazetted)** of the District Administration under the **Revenue Department**, Government of Tripura, namely:-

**1. Short title & Commencement:-**

- (a) These rules, may be called "**The Recruitment Rules for the post of Amin** under District Administration, 2013".
- (b) They shall come into force on the date of their publication in the Official Gazette.

**2. The name of the post(s) shall be as specified in Para-1 of the Schedule enclosed at Annexure-I.**

**3. Number, Classification and scale of pay:-**

The number of the said post, its classification and the scale of pay attached hereto shall be as specified in para 2 to 4 of the Schedule annexed hereto.

**4. Method of recruitment, age limit, qualification, etc.**

The method of recruitment to the said post, age limits, qualifications and other matters relating to the said post shall be as specified in paras 5 to 13 of the said schedule.

**5. Disqualification:- No person.**

- (a) Who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the State Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rules.

**6. Power to relax:-** Where the State Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Tripura Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Repeal:-**The existing Recruitment Rules for the post of **Amin** that are in force in the District Administration (Revenue) hereby **stand repealed with immediate effect and are replaced by these Recruitment Rules indicated in the Schedule at Annexure-I** enclosed.

**8. Savings:-** Nothing in these rules shall affect reservations, relaxation of age limit any other concessions required to be provided for the Scheduled castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the State Government from time to time in this regard.

By order and in the name of the Governor,

**S. SAHA**

Secretary to the  
Government of Tripura.

**SCHEDULE**

**ANNEXURE-I**

1.	Name of the post(s)	:-	<b>Amin</b>
2.	Number of post(s)	:-	63 (Sixty three) nos. Plus additional post(s) as and when created.
3.	Classification	:-	Group:- 'C' Non-Gazetted.
4.	Scale of pay	:-	Pay Band Scale Rs. 5310-24,000/- with Grade Pay Rs.1800/- under PB-2 subject to revision by the Government from time to time.
5.	Method of recruitment, Whether by direct recruits or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various method.	:-	i) By direct recruitment- 80% ii) By Promotion-20% from amongst Group-D staff having 10 years experience of Govt. service.
6.	Age limit for direct recruit.	:-	18 to 40 year of age. Upper age limit is relaxable by 5(five) years in case of SC/ST/PH candidates and Government servant.
7.	Educational and other qualifications required for direct recruits.	:-	i) HS+2 examination passed from the recognized board with preference to candidates who have passed 2(two) years course in Survey/ Draftsmanship. ii) Having knowledge of computer operating with certificate from any recognized Institute. iii) Knowledge of Bengali language or any Tribal language of Tripura.
8.	Whether age and educational qualifications, prescribed for the direct recruitment will apply in the case of promote.	:-	Age : No. Qualification : At least Madhyamik examination passed.
9.	Whether selection post or Non-selection post	:-	Not applicable.
10.	Period of probation, if any.	:-	2(Two) years.
11.	In case of recruitment of by promotion/deputation/transfer, grade from which promotion/ deputation/transfer to be made	:-	By promotion from Chairman/Process Server/ Peon of District Administration who have Passed the Madhyamik examination.
12.	If DPC exists, what is its composition?	:-	DPC of 8(eight) District Magistrate & Collectors.
13.	Circumstances in which TPSC is to be consulted in making recruitment.	:-	Not applicable.

By order and in the name of the Governor,  
**S. SAHA**  
 Secretary to the  
 Government of Tripura.